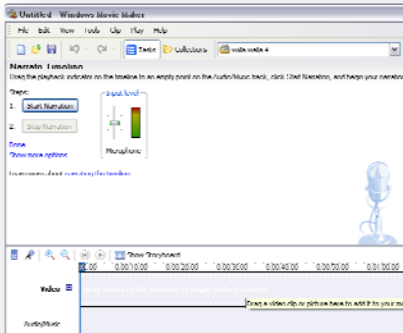
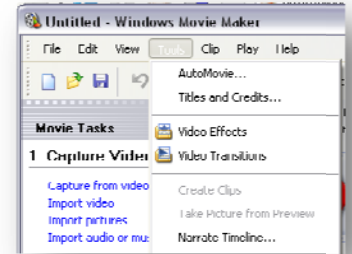


Create a Podcast Using MovieMaker

① Open Microsoft Movie Maker



② To record audio only, choose the **Tools** menu and **Narrate Timeline**.

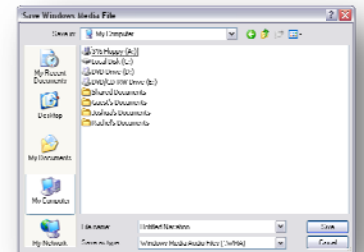


③ The narration screen should now be up and running. Check your microphone or microphone headset to make sure it's connected correctly. If it is you'll see that the audio bar fluctuates when you speak into the microphone.

④ When all is ready, click on **Start Narration** to begin recording.
*Continue recording at all times! If you make a mistake you can always edit later! 😊

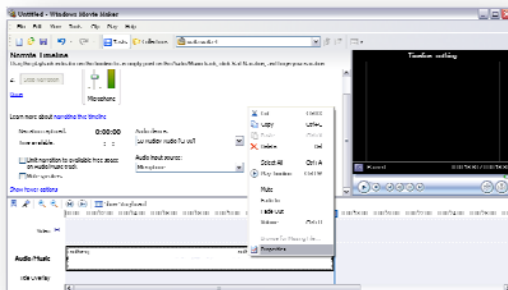
⑤ When you're finished, click on **Stop Narration**.

⑥ Before you move any further, make sure you *save the audio file in a spot you'll remember* in the future (H or G Drive recommended).



⑦ Use the same **play, pause, and splice features** Movie Maker contains for video to edit your piece.

⑧ Click on **Show More Options** to reveal audio levels, audio devices, and fade in/fade out. Adjust your audio files until they are to your liking.



⑨ When your project is finished, click on **File → Save Movie File → Playback on My Computer → Choose location to save → Best Quality →** and finally click on **Next** to finish the project.

⑩ Double check your final file. If it is to your satisfaction, notify Mr. Mika that you're ready to put it on the iPods! 😊